

CITY OF CHICOPEE WATER DEPARTMENT

27 Tremont Street - Chicopee, MA. 01013
413 / 594-3420 • Fax 413 / 594-3461

BOARD OF WATER COMMISSIONERS

Ronald H. Green, Chairman

~~Mitchell S. Kuzdzal, Clerk~~

Alfred E. Pinciak, Commissioner

REGULAR MEETING OF THE BOARD OF WATER COMMISSIONERS WEDNESDAY, OCTOBER 7, 2009 9:30 A.M.

The regular meeting of the Board of Water Commissioners was held October 7, 2009

The Meeting was called to order by Commissioner Ronald Green, Chairman at 9:30 A.M.

Present: Ronald H. Green, Chairman
Mitchell S. Kuzdzal, Clerk
Alfred E. Pinciak, Commissioner
Alan Starzyk, Acting Superintendent
Scott Sczebak, Human Resource Director
Richard Brown, Union Representative
Harley Kagan, Foreman
Peter Samson, Water System Craftsman

Bills presented by Alan Starzyk, Acting Superintendent were reviewed and approved.

Motion made by Commissioner Mitchell S. Kuzdzal, Clerk to accept the minutes of September 23, 2009 as amended. Motion was seconded by Commissioner Alfred E. Pinciak. Motion carried unanimously.

Abatelements:

See Attached list of abatements.

Shannon Chemical Corp.#8275 Contract for Signatures:

Acting Water Superintendent Starzyk submitted contract #8275 from Shannon Chemical Corp. for Sodium Polyphosphate to the Commissioners for their approval.

Correspondence:

a. Water Retained Earnings

Acting Water Superintendent Starzyk submitted a year end balance sheet with supporting documentation of our water retained earnings for informational purposes.

b. Badger Meter, Inc.

Acting Water Superintendent Starzyk submitted a packet to the Commission from Badger regarding the Automated Hand Held Units for informational purposes.

c. Center Street 16" Valves

Acting Water Superintendent Starzyk submitted an e-mail he received from Jim Constantino of Springfield Water and Sewer Commission offering the sale of (2) 16" gate valves for the use in the Center St. Rehabilitation project to be sold to CWD and reimbursed by the Contractor in the form of a deduction on line items to be determined by Mass Highway Department.

The Commissioners all agreed to this.

Old Business

(Quotes 1045 Granby Rd Asphalt & Gravel)

Acting Water Superintendent Starzyk submitted two quotes to have a new driveway put in for Maribeth and Edward Kapinos of 1045 Granby Road.

After much discussion, it was agreed upon by the Board that we contact the Law Department and have them draw up a letter absolving the Water Department for any further damages.

825 Pendleton Avenue

Discussion was held briefly regarding job descriptions the Board of Water Commissioners feel at this time it is pertinent that we post for Deputy Superintendent immediately to alleviate some of the duties from the Superintendent. The Commissioners feel at this time it is not urgent to post for Cross-Connection Inspector or SMEO and to hold off tentatively.

Executive Session:

Under Chapter 303, amendment 30 of the Massachusetts General Laws, Section 32B a motion was made by Commissioner Mitchell S. Kuzdzal, Clerk, to go in to executive session at 12:20PM. The reason for executive session was to discuss personnel issues. Commissioner Mitchell S. Kuzdzal, Clerk stated that the Board would not return to the regular order of business. Motion was seconded by Commissioner Alfred E. Pinciak.

Roll Call on the Motion:

Mr. Green Yes

Mr. Kuzdzal Yes

Mr. Pinciak Yes

Motion carried unanimously.

BOARD OF WATER COMMISSIONERS

Alfred E. Pinciak, Chairman
Ronald H. Green, Commissioner
Mitchell S. Kuzdzal, Commissioner/Clerk

ABATEMENT/ REFUND REQUEST # 09-10-07-3199

NAME: Mariusz Kaczmarzski
ADDRESS: 105 Ruskin Street
ACCOUNT: 2111-2240
AMOUNT: \$ 17.60
REASON: Over Estimated

ABATEMENT/ REFUND REQUEST # 09-10-07-3200

NAME: Salazar Dos Santos
ADDRESS: 27-29 Linda Avenue
ACCOUNT: 3191-1180
AMOUNT: \$ 89.64
REASON: Over Estimated

ABATEMENT/ REFUND REQUEST # 09-10-07-3201

NAME: Nelson Market LLC
ADDRESS: 168 Center Street
ACCOUNT: 1107-0660
AMOUNT: \$ 221.89
REASON: Over Estimated

ABATEMENT/ REFUND REQUEST # 09-10-07-3202

NAME: Ryszard Marcinowski
ADDRESS: 617 McKinstry Avenue
ACCOUNT: 2017-1320
AMOUNT: \$ 5.22
REASON: Never Received Last Bill

ABATEMENT/ REFUND REQUEST # 09-10-07-3203

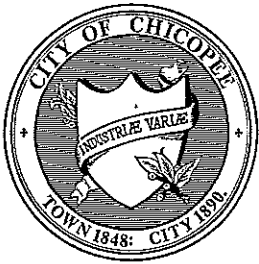
NAME: White Birch Plaza c/o Great White Rest.
ADDRESS: 27 White Birch Plaza
ACCOUNT: 2103-1071
AMOUNT: \$ 58.38
REASON: Stuck Meter

A motion was made by Alfred E. Pinciak, Commissioner to grant the Abatement/Refund Request numbers 3199 through 3203. Motion seconded by Ronald H. Green, Chairman/Commissioner. Motion carried unanimously.

ABATEMENT/ REFUND REQUEST # 09-10-07-3204

NAME: David Moore
ADDRESS: 229 Grove Street
ACCOUNT: 1017-1860
AMOUNT: \$ 1350.00
REASON: Stuck Remote

A motion was made by Alfred E. Pinciak, Commissioner to deny the Abatement/Refund Request number 3204. Motion seconded by Mitchell S. Kuzdza, Clerk/Commissioner. Motion carried unanimously.



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BOARD OF WATER COMMISSIONERS

Ronald H. Green, Chairman
Mitchell S. Kuzdzal, Clerk
Alfred E. Pinciak, Commissioner

REGULAR MEETING OF THE BOARD OF WATER COMMISSIONERS WEDNESDAY, OCTOBER 21, 2009 9:30 A.M.

The adjourned meeting of the Board of Water Commissioners was held October 21, 2009

The Meeting was called to order by Commissioner Ronald Green, Chairman at 9:30 A.M.

Present: Ronald H. Green, Chairman
Mitchell S. Kuzdzal, Clerk
Alfred E. Pinciak, Commissioner
Alan Starzyk, Acting Superintendent
Representative for Christen Chagnon – 390 New Ludlow Rd
Gerald Geoffroin – 56 Hanson St.

Minutes from the previous meeting were not available at time of meeting.

Bills presented by Alan Starzyk, Acting Superintendent were reviewed and approved.

Abatements:

See Attached list of abatements.

- a. Representative for Mr. Chagnon was present to argue the abatement request. A discrepancy between the outside remote and inside meter reading resulted in a higher than ordinary bill. Commissioners tabled the request pending verification of meter accuracy.
- b. Mr. Geoffroin argued an abatement request stemming from a discrepancy between the outside remote and inside meter resulted in a higher than ordinary bill. After hearing the arguments of Mr. Geoffroin, the Commissioners voted to deny his abatement request.

Claim:

Edward and Maribeth Kapinos of 1045 Granby Road

Receipts were presented from Mr. & Mrs. Kapinos pertaining to repairs for their irrigation system and power wash of their house.

After discussion of items listed on the bills, it was decided that by past practice and agreement that the claim should be honored.

Correspondence:

All communications were received and accepted by the Board of Water Commissioners

Old Business:

a. Discussion was held pertaining to the job description drafts for Deputy Superintendent and Water Engineer. Commissioners were given a copy of the drafts with their most recent changes for their information and comment. Commissioners will communicate any changes to Acting Superintendent Starzyk for final submittal to the Human Resource Department.

b. A proposal for a new telephone and voice mail system was submitted by Bob Liswell of Information Technology Department Motion was made by Alfred Pinciak to accept and move forward on the proposal. Seconded by Ronald Green.

Roll Call on the Motion:

Mr. Green Yes

Mr. Kuzdzal Yes

Mr. Pinciak Yes

Motion carried unanimously with the understanding that the labor costs will be verified by Acting Superintendent Starzyk.

c. Time Clock information was presented by Acting Superintendent Starzyk for a proposal by Time Plus Systems of Chicopee. After a review of the price lists, which total close to \$2,500.00 per year, the decision was made to go forward with purchase of time clocks thru the city supplier.

d. Commissioner Kuzdzal presented input for the proposed Water Dept Bill Insert.

New Business:

a. Discussion was held concerning the new water main installation on Center Street by F & J Incorporated, Acting Superintendent Starzyk relayed the status of Center Street pressure testing and the recent leaks that have occurred in the section of pipeline supplying the Hamden County Correctional Facility. He also relayed that a meeting was to be held between CWD, Springfield Water and Sewer Commission, Mass Highway, and F & J Incorporated, in order to stress the urgent need for the section of pipe line supplying the Correctional Facility to pass pressure and bacteriological testing in order to

put the Correctional Facility on an emergency supply thru the Springfield Inter-Connection as the Center Street project progresses.

Motion to adjourn from the regular meeting to go into Executive Session and not return was made at 11:17 by Alfred Pinciak and seconded by Mitchell Kuzdzal.
Motion carried unanimously.

Executive Session:

The letters of reprimand to the two CWD employees discussed at previous executive session were given to the Commissioners for their information.

Meeting adjourned at 11:19AM

BOARD OF WATER COMMISSIONERS

Alfred E. Pinciak, Chairman

Ronald H. Green, Commissioner

Mitchell S. Kuzdzal, Commissioner/Clerk

ABATEMENT/ REFUND REQUEST # 09-10-21-3205

NAME: Susan & Martin Duval
ADDRESS: 26 Stebbins Street
ACCOUNT: 2031-1600
AMOUNT: \$ 184.55
REASON: Over Estimated

ABATEMENT/ REFUND REQUEST # 09-10-21-3206

NAME: Fred Lutservitz
ADDRESS: 134 Mountainview Street
ACCOUNT: 3103-1600
AMOUNT: \$ 257.99
REASON: Misread Account

ABATEMENT/ REFUND REQUEST # 09-10-21-3207

NAME: Hillside Apartments
ADDRESS: 15 New Ludlow Rd
ACCOUNT: 3045-1104
AMOUNT: \$ 100.00
REASON: Lien Fee Error

ABATEMENT/ REFUND REQUEST # 09-10-21-3208

NAME: James & Mary Moore
ADDRESS: 122 Davenport Street
ACCOUNT: 1053-1680
AMOUNT: \$ 10.00
REASON: Lien Fee Error

ABATEMENT/ REFUND REQUEST # 09-10-21-3209

NAME: Joseph Presz
ADDRESS: 42 Gendreau Street
ACCOUNT: 2015-2645
AMOUNT: \$ 10.00
REASON: Lien Fee Error

ABATEMENT/ REFUND REQUEST # 09-10-21-3210

NAME: Birch Manor Nursing Home
ADDRESS: 44 New Lombard Road
ACCOUNT: 2093-2640-22
AMOUNT: \$ 10.00
REASON: Lien Fee Error

ABATEMENT/ REFUND REQUEST # 09-10-21-3211

NAME: Paul & paula Perreault
ADDRESS: 49 John Street
ACCOUNT: 3133-1740
AMOUNT: \$ 10.00
REASON: Lien Fee Error

ABATEMENT/ REFUND REQUEST # 09-10-21-3212

NAME: John Babyak
ADDRESS: 38 Olea Street
ACCOUNT: 2023-1460
AMOUNT: \$ 10.00
REASON: Lien Fee Error

A motion was made by Alfred E. Pinciak, Commissioner to grant the Abatement/Refund Request numbers 3205 through 3212. Motion seconded by Mitchell S. Kuzdzal, Chairman/Clerk. Motion carried unanimously.

ABATEMENT/ REFUND REQUEST # 09-10-21-3213

NAME: Christopher Trigilio
ADDRESS: 23 Trilby Avenue
ACCOUNT: 2015-1380
AMOUNT: \$ 103.14
REASON: Stuck Remote

A motion was made by Alfred E. Pinciak, Commissioner to deny the Abatement/Refund Request number 3213. Motion seconded by Mitchell S. Kuzdzal, Clerk/Commissioner. Motion carried unanimously.

ABATEMENT/ REFUND REQUEST # 09-10-21-3214

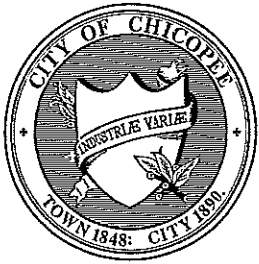
NAME: Sandra Mailhott
ADDRESS: 390 New Ludlow Road
ACCOUNT: 3011-2340
AMOUNT: \$ unknown
REASON: Stuck Remote

A motion was made by Alfred E. Pinciak, Commissioner to table the Abatement/Refund Request number 3214. Motion seconded by Mitchell S. Kuzdzal, Clerk/Commissioner. Motion carried unanimously.

ABATEMENT/ REFUND REQUEST # 09-10-21-3215

NAME: Gerald Geoffrion
ADDRESS: 56 Hansen Street
ACCOUNT: 3095-0840
AMOUNT: \$ 48.82
REASON: Stuck Remote

A motion was made by Alfred E. Pinciak, Commissioner to approve the Abatement/Refund Request number 3215. Motion seconded by Mitchell S. Kuzdzal, Clerk/Commissioner. Motion carried unanimously.



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BOARD OF WATER COMMISSIONERS

Ronald H. Green, Chairman
Mitchell S. Kuzdzal, Clerk
Alfred E. Pinciak, Commissioner

REGULAR MEETING OF THE BOARD OF WATER COMMISSIONERS WEDNESDAY, NOVEMBER 4, 2009 9:30 A.M.

The regular meeting of the Board of Water Commissioners was held November 4, 2009.

The Meeting was called to order by Commissioner Ronald Green, Chairman at 9:35 A.M.

Present: Ronald H. Green, Chairman
Mitchell S. Kuzdzal, Clerk
Alfred E. Pinciak, Commissioner
Alan Starzyk, Acting Superintendent
David Partridge, Tighe & Bond

Bills presented by Alan Starzyk, Acting Superintendent were reviewed and approved.

Motion made by Commissioner Alfred Pinciak to accept the minutes of October 7, and October 21, 2009. Motion was seconded by Commissioner Kuzdzal Motion carried unanimously.

Abatelements:

See Attached list of abatements.

Correspondence:

- a. Law Department letter for 825 Pendleton Ave.

Motion was made by Commissioner Pinciak to send the owner a bill and what penalties should be given to her. Use pit meter reading and multiply by 5 years and max by law plus interest. It was also decided that Acting Superintendent Starzyk would contact the Plumbing Inspector with regards to this property.

- b. 2008 Utilization Report

Acting Superintendent Starzyk presented this report for Westover and Property and was filed and on record.

Old Business

a. Job Description for Deputy Superintendent and Asst. Superintendent/Engineer.

Acting Superintendent Starzyk submitted the job descriptions to the Commissioners so the final draft can be sent over to Human Resources.

Commissioner Pinciak questioned #12 on the Deputy Superintendent draft with regards to Physical Requirements. He would like it to be re-worded for standard office procedures sitting and standing. (Normal Activity). Commissioner Pinciak also stated that for the Engineer Position he would like a statement about blue prints and specs drawing for smaller size projects to keep in-house. Commissioner Kuzdzal questioned the testing "ability to get within 1 year" a T-4 changed to "must obtain within 1 year" instead.

b. Flushing

Acting Superintendent Starzyk stated that currently we are in the Willimansett area and hope to finish day flushing soon.

c. Center Street

Acting Superintendent Starzyk is meeting with F & J, Springfield Water & Sewer and Mass Highway various department regarding breaks in that area and has stressed pressure to completion and disinfection. Springfield is agreeable that they can supply the Jail with water if need be. The two end parts have passed and the middle section still has to pass but should be all set in a few days. Commissioner Pinciak said to make sure that we do not use F & J in future projects – concerning use of Atlantic States Pipe. Acting Superintendent Starzyk is willing to use them in a controlled situation to see if okay. Atlantic Pipe is cheaper and will give a 10 year guarantee. The Commissioners questioned the labor costs if it needs to be replaced who will pay for that.

New Business

a. Commissioner Kuzdzal asked whether all employees know how to do work needed in an emergency situation. Acting Superintendent Starzyk assured the commissioners that they are and that training was made available to all employees.

b. 24" @ Szot Park

Pipe need to be re-routed. Acting Superintendent Starzyk contacted DPW Engineering down Abbey Memorial Drive. 3,500 ft. Is the least length we can get away with to re-route this and the project will cost between 1 million to 1.5 million. How we will pay for it was discussed.

Representative from Tighe & Bond – David Partridge here to discuss best way to proceed. They are familiar with the area and have done soil borings and it is sandy. There are also ground water problems down Bemis and Wheatland. Front Street is one big fill area. Commissioner Pinciak questioned which way is best in the long run. Abbey Memorial is the best way to go. Acting Superintendent Starzyk indicated various projects coming up may interrupt service. Commissioners will look over the proposal and decide at the next meeting.

Commissioner Kuzdzal left the meeting at 10:48 A.M.

c. Interconnect Meter

Continuous call for corporation or valve in meter pit. Meter will be less than \$1,500 - \$2,000. Can be moved as needed.

D Citizen Security Contract

Proposal signed by Acting Superintendent Starzyk. All employees will have a code to enter the building. Commissioner Pinciak motioned to move forward. Seconded by Commissioner Green.

Roll Call on the Motion:

Mr. Pinciak Yes

Mr. Green Yes

Motion carried unanimously.

Update given on Meter Readers. They are currently using hand-helds and books at this time. They will go live in January.

Motion to adjourn at 11:10 was made by Ronald Green and seconded by Alfred E. Pinciak. Motion carried unanimously.

BOARD OF WATER COMMISSIONERS

Alfred E. Pinciak, Chairman
Ronald H. Green, Commissioner
Mitchell S. Kuzdzal, Commissioner/Clerk

ABATEMENT/ REFUND REQUEST # 09-11-04-3216

NAME: Jose Ribeiro
ADDRESS: 110 Woodcrest Circle
ACCOUNT: 3107-1100
AMOUNT: \$ 62.51
REASON: Over Estimated

ABATEMENT/ REFUND REQUEST # 09-11-04-3217

NAME: Bart Boissonneault
ADDRESS: 109 Carriage Road
ACCOUNT: 3123-0652-22
AMOUNT: \$ 250.24
REASON: Over Estimated

ABATEMENT/ REFUND REQUEST # 09-11-04-3218

NAME: Marcia Touchette
ADDRESS: 89 Royal Street
ACCOUNT: 2133-1440
AMOUNT: \$.49
REASON: Never received last bill

ABATEMENT/ REFUND REQUEST # 09-11-04-3219

NAME: Kostas Poulis
ADDRESS: 345 Chicopee Street
ACCOUNT: 1173-1830
AMOUNT: \$ 2.67
REASON: Never received last bill

A motion was made by Alfred E. Pinciak, Commissioner to grant the Abatement/Refund Request numbers 3216 through 3219. Motion seconded by Mitchell S. Kuzdzal, Chairman/Clerk. Motion carried unanimously.

ABATEMENT/ REFUND REQUEST # 09-11-04-3220

NAME: Maoxiong Zheng
ADDRESS: 43 Montello Road
ACCOUNT: 3125-1620
AMOUNT: \$ 709.50
REASON: Toilet Leak

ABATEMENT/ REFUND REQUEST # 09-11-04-3221

NAME: T & W Subway
ADDRESS: 1525 Memorial Drive
ACCOUNT: 3027-0510
AMOUNT: \$ 1,350.00
REASON: Toilet Leak

ABATEMENT/ REFUND REQUEST # 09-11-04-3222

NAME: Sandra Mailhott
ADDRESS: 390 New Ludlow Road
ACCOUNT: 3011-2340
AMOUNT: \$ unknown
REASON: Stuck Register

A motion was made by Alfred E. Pinciak, Commissioner to deny the Abatement/Refund Request numbers 3220 through 3222. Motion seconded by Mitchell S. Kuzdzal, Chairman/Clerk. Motion carried unanimously.

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WATER DEPARTMENT
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BOARD OF WATER COMMISSIONERS

Ronald H. Green Chairman
Mitchell S. Kuzdzal, Clerk
Alfred E. Pinciak

REGULAR MEETING OF THE BOARD OF WATER COMMISSIONERS
WEDNESDAY, DECEMBER 2, 2009
9:30 A.M.

The Regular Meeting of the Board of Water Commissioners was held Wednesday December 2, 2009.

The meeting was called to order by Commissioner Ronald H. Green, Chairman at 9:30 a.m.

Present: Ronald H. Green, Chairman
 Mitchell S. Kuzdzal, Clerk
 Alfred E. Pinciak, Commissioner
 Lisa Meserve, Principal Clerk
 Alan Starzyk, Acting Water Superintendent
 Zheng Maoxing, City Resident

Bills presented by Alan Starzyk, Acting Superintendent were reviewed and approved.

A motion by Commissioner Mitchell S. Kuzdzal, Clerk to accept the minutes of November 4, 2009 as amended. Motion was seconded by Commissioner Alfred E. Pinciak. Motion carried unanimously.

Abatelements:

See attached list of abatements.

Zheng Maoxing 43-45 Montello Rd. – Mr. Maoxing appeared before the Board, along with his tenant to discuss his abatement that was denied at a previous meeting. Mr. Maoxing indicated that he had a toilet leak at his customer s rental property that resulted in a very high bill.

The Commissioner's indicated that based on past practice the water passed through the meter, therefore we must bill the customer for the water that was used.

After much discussion it was decided that the Water Department would pull the meter and test it and get back to him with the results.

Mr. Maoxing and his tenant thanked the Board for their time and left the meeting.

Claim – James Kelly – 52 Leary Avenue:

Acting Water Superintendent Starzyk discussed a claim he received from James Kelly of 52 Leary Avenue requesting a claim in the amount of \$640.00 for damages done to his cellar due to a sewer line that had broken causing water to come into their basement.

After much discussion, a motion was made by Commissioner Alfred E. Pinciak and seconded by Commissioner Mitchell S. Kuzdzal, Clerk to pay the claim in the amount of \$640.00. to Mr. James Kelly for reimbursement to Ace Drain & Sewer for the work they did.

Roll Call on the Motion:

Mr. Green Yes

Mr. Mitchell Yes

Mr. Pinciak Yes

The motion was three yes and passed.

A motion was made by Commissioner Kuzdzal to forward a letter to Mr. Kulig DPW Superintendent indicating that this was a Sewer Break and that the Water Department responds to all of our after hour calls.

Correspondence:

a. Scott Szczebak Letter to UFCW

Acting Water Superintendent Starzyk submitted a letter he received from Acting Director Scott Szczebak regarding the Water Department Assistant Superintendent/Engineer.

Old Business:

24 inch Transmission Line Rerouting- A brief discussion was held regarding the 24" transmission line rerouting and where it would take place. Acting Superintendent Starzyk indicating most likely through the Park. They discussed the possibility of through the parking lot, however that would involve grass line, trees, etc. The Commissioner asked if we make a proposal to go through the park, it will cost less. First get permission from the Parks Department with an Engineers Schematic Plan.

Commissioner Alfred E. Pinciak asked what the status was involving 825 Pendleton Avenue. Acting Superintendent Starzyk indicated that we have sent them a bill.

New Business:

A brief discussion was held regarding the article that was in the paper in regards to Revoli Construction getting the bid for the sewer project.

Acting Superintendent Starzyk indicated that all of the Center Street leaks have been fixed.

Commissioner Pinciak discussed a Hydrant Fee, and where we stand as far as this goes. He asked that we get a detailed cost analysis, adding in water use, not just materials.

Acting Superintendent Starzyk indicated that a Security System has been put into place with a keypad entry.

Acting Superintendent Starzyk indicated that he is still pursuing Time Clocks.

Acting Superintendent Starzyk asked the Board permission to allow our summer help James Rivest to come back during his winter break to work for us. He indicated that it would help the department out a lot at this time. The Board all agreed.

A motion to hire James Rivest back effective date December 17, 2009 made by Alfred E. Pinciak, Commissioner and seconded by Commissioner Mitchell S, Kuzdzal, Clerk. Motion carried unanimously.

Roll Call on the Motion

Mr. Green	Yes
Mr. Kuzdzal	Yes
Mr. Pinciak	Yes

Three yes and passed.

Acting Water Superintendent Starzyk also indicated that Mr. Timothy Lonczak, and Mr. Glen Smith presented the 5th grade with a Quabbin Reservoir Presentation.

A brief discussion was made regarding the Newsletter. We are still trying to finalize what we are going to say.

A motion to adjourn was made by Commissioner Ronald H. Green. At 11:45 p.m. and seconded by Commissioner Mitchell S. Kuzdzal, Clerk. Motion carried unanimously.

BOARD OF WATER COMMISSIONERS

Alfred E. Pinciak, Chairman

Ronald H. Green, Commissioner

Mitchell S. Kuzdzal, Commissioner/Clerk

ABATEMENT/ REFUND REQUEST # 09-12-02-3223

NAME: Martin Denette
ADDRESS: 196 Pendleton Avenue
ACCOUNT: 3117-2440
AMOUNT: \$ 7.07
REASON: Over Estimated

ABATEMENT/ REFUND REQUEST # 09-12-02-3224

NAME: Jarid Cusson
ADDRESS: 833 Pendleton Avenue
ACCOUNT: 3041-1480
AMOUNT: \$ 186.33
REASON: Over Estimated

ABATEMENT/ REFUND REQUEST # 09-12-02-3225

NAME: David Vickers
ADDRESS: 44 Lyman Road
ACCOUNT: 1123-1720
AMOUNT: \$ 247.32
REASON: Over Estimated

ABATEMENT/ REFUND REQUEST # 09-12-02-3226

NAME: Jaclyn Machaffie
ADDRESS: 105 Oakwood Street
ACCOUNT: 3033-1540
AMOUNT: \$ 60.21
REASON: Misread Meter

ABATEMENT/ REFUND REQUEST # 09-12-02-3227

NAME: Richard Beliveau
ADDRESS: 125 Poplar Street
ACCOUNT: 1137-2320
AMOUNT: \$ 5.49
REASON: Stuck Remote Register

ABATEMENT/ REFUND REQUEST # 09-12-02-3228

NAME: Sandra Mailhott
ADDRESS: 390 New Ludlow Road
CCOUNT: 3011-2340
AMOUNT: \$ 101.74
REASON: Stuck Remote Register

ABATEMENT/ REFUND REQUEST # 09-12-02-3229

NAME: Joseph Audet
ADDRESS: 37 Hawthorne Street
CCOUNT: 2047-1880
AMOUNT: \$ 63.99
REASON: Stuck Remote Register

ABATEMENT/ REFUND REQUEST # 09-12-02-3230

NAME: Penny George
ADDRESS: 23 Trilby Avenue
CCOUNT: 2015-1380
AMOUNT: \$ 15.18
REASON: Stuck Remote Register

A motion was made by Alfred E. Pinciak, Commissioner to grant the Abatement/Refund Request numbers 3223 through 3230. Motion seconded by Ronald H. Green, Chairman/Commissioner. Motion carried unanimously.

ABATEMENT/ REFUND REQUEST # 09-11-04-3231

NAME: Francis Morrison
ADDRESS: 63 Billing Street
ACCOUNT: 1175-2100
AMOUNT: \$ 4.12
REASON: Interest Refund

A motion was made by Alfred E. Pinciak, Commissioner to deny the Abatement/Refund Request number 3231. Motion seconded by Ronald H. Green, Chairman/Commissioner. Motion carried unanimously.

ABATEMENT/ REFUND REQUEST # 09-12-02-3232

NAME: Anne Dobek
ADDRESS: 284 Chicopee Street
CCOUNT: 1175-1820
AMOUNT: \$ 15.50
REASON: Paid Bill Late

ABATEMENT/ REFUND REQUEST # 09-12-02-3233

NAME: Anne Dobek
ADDRESS: 284 Chicopee Street
CCOUNT: 1175-1320
AMOUNT: \$ 2.04
REASON: Paid Bill Late

A motion was made by Alfred E. Pinciak, Commissioner to grant the Abatement/Refund Request numbers 3232 and 3233. Motion seconded by Ronald H. Green, Chairman/Commissioner. Motion carried unanimously.

ABATEMENT/ REFUND REQUEST # 09-12-02-3234

NAME: Twin Oak Condo's
ADDRESS: 104 Johnson Road
ACCOUNT: 4001-0720
AMOUNT: \$ unknown
REASON: Interest Refund

ABATEMENT/ REFUND REQUEST # 09-11-04-3235

NAME: Twin Oak Condo's
ADDRESS: 104 Johnson Road
ACCOUNT: 4001-0740
AMOUNT: \$ unknown
REASON: Interest Refund

ABATEMENT/ REFUND REQUEST # 09-12-02-3236

NAME: Richard Bobrowski
ADDRESS: 150 Skeelee Street
CCOUNT: 3135-1320
AMOUNT: \$ 135.72
REASON: Basement Flooded

ABATEMENT/ REFUND REQUEST # 09-12-02-3237

NAME: Paul Perron
ADDRESS: 335 New Ludlow Road
CCOUNT: 3011-1900
AMOUNT: \$ unknown
REASON: Leaking Faucet

ABATEMENT/ REFUND REQUEST # 09-12-02-3238

NAME: Zheng Maoxiong
ADDRESS: 43-45 Montello Road
CCOUNT: 3125-1620
AMOUNT: \$ 709.50
REASON: High Water Bill

A motion was made by Alfred E. Pinciak, Commissioner to deny the Abatement/Refund Request numbers 3234 through 3238. Motion seconded by Ronald H. Green, Chairman/Chairman. Motion carried unanimously.

CITY OF CHICOPEE
WATER DEPARTMENT
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BOARD OF WATER COMMISSIONERS
Ronald H. Green Chairman
Mitchell S. Kuzdzal, Clerk
Alfred E. Pinciak

REGULAR MEETING OF THE BOARD OF WATER COMMISSIONERS
WEDNESDAY, DECEMBER 16, 2009
9:30 A.M.

The Regular Meeting of the Board of Water Commissioners was held Wednesday December 16, 2009.

The meeting was called to order by Commissioner Ronald H. Green, Chairman at 9:30 a.m.

Present: Ronald H. Green, Chairman
 Mitchell S. Kuzdzal, Clerk
 Alfred E. Pinciak, Commissioner
 Lisa Meserve, Principal Clerk
 Alan Starzyk, Acting Water Superintendent
 Chris Nolan, Chief of Staff
 Bob Liswill, IT Department

Bills presented by Alan Starzyk, Acting Superintendent were reviewed and approved.

A motion by Chairman Ronald H. Green to accept the minutes of December 2, 2009 as amended.
Motion was seconded by Commissioner Mitchell S. Kuzdzal. Motion carried unanimously.

Abatelements:

See attached list of abatements.

Chris Nolan:

Chris Nolan appeared before the Board to petition the Board of Water Commissioners for a waiver of daily hydrant hookup fees to a flat rate of \$1,000.00 for this phase of Uniroyal demolition project (Building's 1-6).

After much Discussion, a motion was made by Commissioner Alfred E. Pinciak to set a waiver of a daily hydrant hookup fee to a flat rate off \$1,000.00 for the Uniroyal Demolition with the stipulation that this would be the only portion of the project that would be granted a waiver and all subsequent phases of this project will bear the full cost of fees. Motion was seconded by Commissioner Mitchell S. Kuzdzal, Clerk. Motion carried unanimously.

Roll Call on the Motion:

Mr. Green	Yes
Mr. Kuzdzal	Yes
Mr. Pinciak	Yes

Motion passed.

Mr. Bob Liswell of the IT Department appeared before the Board to better introduce himself and explain the need for updating the water treatment plants phone and communications package.

After discussion, a motion was made by Commissioner Mitchell S. Kuzdzal, Clerk to move forward with the proposed upgrades in the amount of 6,000.00 with Valley Communications for the Treatment plant. Motion was seconded by Commissioner Alfred E. Pinciak. Motion carried unanimously.

Roll Call on the Motion:

Mr. Green	Yes
Mr. Kuzdzal	Yes
Mr. Pinciak	Yes

Motion passed.

Correspondence:

Tighe & Bond Agreement

Acting Water Superintendent Starzyk submitted copies of an agreement for Engineering Services relative to the Water Transmission Main Replacement along Abbey Memorial Road for their review and approval.

Old Business:

Acting Water Superintendent Starzyk discussed Revoli Construction and how they are alleging that the dig safes were improperly marked and that they feel that they should not have to pay the invoice that the Water Department has billed them.

The Commissioners were all in agreement that they feel Mr. Stan Kulig should be made aware of this as well.

Mr. Starzyk stated that since then we have begun video taping all dig safes for our records for legal purposes.

Mr. Starzyk indicated that there is no news in regards to 825 Pendleton Avenue.

Mr. Starzyk also indicated that we are set to go live with the hand held units in January 2010, right now we are still currently entering data.

New Business:

Meeting Dates were set for the month of January and are as follows:

January 6, 2010
January 20, 2010

Motion to adjourn was made by Commissioner Alfred E. Pinciak at 10:58 a.m. and seconded by Commissioner Mitchell S. Kuzdzal. Motion carried unanimously.

BOARD OF WATER COMMISSIONERS
Ronald H. Green, Chairman
Mitchell S. Kuzdzal, Commissioner/Clerk
Alfred E. Pinciak, Commissioner

ABATEMENT/ REFUND REQUEST # 09-12-16-3239

NAME: Jason & Michelle Wilkinson
ADDRESS: 27 Martin Street
ACCOUNT: 2131-2120
AMOUNT: \$ 15.69
REASON: Over Estimated

ABATEMENT/ REFUND REQUEST # 09-12-16-3240

NAME: Ruth Lawrence
ADDRESS: 12 Regency Court
ACCOUNT: 2115-1913
AMOUNT: \$ 473.00
REASON: Over Estimated

ABATEMENT/ REFUND REQUEST # 09-12-16-3241

NAME: Chicopee Parks & Rec Dept
ADDRESS: 90 Call Street
ACCOUNT: 3135-1890
AMOUNT: \$ 1,742.04
REASON: Over Estimated

ABATEMENT/ REFUND REQUEST # 09-12-16-3242

NAME: Krystofer Rivers
ADDRESS: 97 Columba Street
ACCOUNT: 2051-2140
AMOUNT: \$ 394.31
REASON: Over Estimated

ABATEMENT/ REFUND REQUEST # 09-12-16-3243

NAME: Chicopee Parks & Rec Dept
ADDRESS: 44 Peter Street
ACCOUNT: 2055-0750-22
AMOUNT: \$ 27.81
REASON: Over Estimated

ABATEMENT/ REFUND REQUEST # 09-12-16-3244

NAME: Chicopee Parks & Rec Dept
ADDRESS: Broad Street
CCOUNT: 3097-0575
AMOUNT: \$ 25.92
REASON: Over Estimated

ABATEMENT/ REFUND REQUEST # 09-12-16-3245

NAME: Thomas Gajowski
ADDRESS: 554 McKinstry Avenue
CCOUNT: 2017-1720
AMOUNT: \$ 198.34
REASON: Over Estimated

ABATEMENT/ REFUND REQUEST # 09-12-16-3246

NAME: Ping Chiu
ADDRESS: 36 Savory Drive
CCOUNT: 2100-1680
AMOUNT: \$ 46.77
REASON: Over Estimated

ABATEMENT/ REFUND REQUEST # 09-12-16-3247

NAME: Diane Olbrych
ADDRESS: 63 Terimar Street
ACCOUNT: 1123-2580
AMOUNT: \$ 1.10
REASON: Late Fee

A motion was made by Alfred E. Pinciak, Commissioner to grant the Abatement/Refund Request numbers 3239 through 3247. Motion seconded by Mitchell S. Kuzdzal, Clerk/Commissioner. Motion carried unanimously.